



Harare
Institute of
Technology

Main Campus
15015 Ganges Road
Belvedere
Harare
Zimbabwe

Telephone: +263 4 741422 - 36
Website: www.hit.ac.zw

REQUEST FOR QUOTATION

TO ...Stationery - Toners and Cartridges
DATE ...3 December 2018.....
RETURN QUOTATION TO: Buying Unit

CLOSING DATE5 December 2018.....
CLOSING TIME ...1630hrs.....
CONTACT PERSON...Ms M. Muyambo...
DELIVERY PERIODA.S.A.P.....

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
1	HP05A Toner Cartridge - strictly originals no generics	1

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. Submit HP certificate
4. State delivery period
5. Payment is after delivery
6. Delivery point is Harare Institute of Technology
7. Quotations must be submitted in sealed envelopes.